DANGER

DANGER is used in this manual to warn of high voltages capable of causing shock, burns, or death.

WARNING

WARNING is used in this manual to warn of possible personal injury.

CAUTION

CAUTION is used in this manual to warn of possible equipment damage.

Refer to the outline and wiring drawings provided with your 7000 Series ACTS for all installation and connection details and accessories.

Refer to Group 5 Controller User’s Guide 381333–126 for ATS status display messages, time delays, pickup & dropout settings, and adjustments.

An experienced licensed electrician must install the ACTS.

Rating Label

Each automatic closed–transition transfer switch contains a rating label to define the loads and fault circuit withstand / closing ratings. Refer to the label on the transfer switch for specific values.

WARNING

Do not exceed the values on the rating label. Exceeding the rating can cause personal injury or serious equipment damage.

Nameplate

The Transfer Switch nameplate includes data for each specific 7000 Series ACTS. Use the switch only within the limits shown on this nameplate. A typical catalog number is shown on the next page with its elements explained.

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150 – 400 ampere sizes
Catalog Number Identification

Typical 7000 Series catalog no. for E–design switched neutral, 3 pole, 400 amp, 480 V, ACTS in Type 1 enclosure:

<table>
<thead>
<tr>
<th>Design Prefix Letter</th>
<th>Neutral</th>
<th>Phase Poles</th>
<th>Amperes</th>
<th>Voltage</th>
<th>Controller</th>
<th>Enclosure</th>
</tr>
</thead>
<tbody>
<tr>
<td>E</td>
<td>A – solid</td>
<td>2 – single Ø</td>
<td>150</td>
<td>A 115</td>
<td>5 – standard</td>
<td>C – type 1</td>
</tr>
<tr>
<td></td>
<td>B – switched</td>
<td>3 – three Ø</td>
<td>260</td>
<td>B 120</td>
<td>5X – if P55 accessories ordered</td>
<td>F – type 3R</td>
</tr>
<tr>
<td></td>
<td>C – overlapping</td>
<td></td>
<td>400</td>
<td>C 208</td>
<td>G – type 4</td>
<td>G – type 4</td>
</tr>
<tr>
<td></td>
<td>blank – none</td>
<td></td>
<td>600</td>
<td>D 220</td>
<td>L – type 12</td>
<td>L – type 12</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>800</td>
<td>E 230</td>
<td>blank – open type</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>F 240</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>G 277</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>H 380</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

150–400 amp. sizes in typical enclosure with location of customer connections
SECTION 1 INSTALLATION

ASCO Series 7000 Automatic Closed–Transition Transfer Switches are factory wired and tested. Field installation simply requires mounting and connection of service cables, and auxiliary control circuits (if required).

Remove the Shipping Skid

For large switches, open the front door and remove the four lag screws (2 in front, 2 in rear) securing enclosure to the wood skid.

Supporting Foundation

The supporting foundation for the enclosure must level and straight. Refer to the applicable enclosure outline drawing included with the ACTS for all mounting details including door opening space.

If bottom cable entry is used, the foundation must be prepared so that the conduit stubs are located correctly. Refer to the enclosure outline drawing for specified area and location. Provide cable bending space and clearance to live metal parts. When a concrete floor is poured, use interlocking conduit spacer caps or a wood or metal template to maintain proper conduit alignment.

Mounting

Refer to the outline and mounting diagram provided with the ACTS; it shows all mounting details and instructions.

CAUTION

Protect the switch from construction grit and metal chips to prevent malfunction or shortened life of the automatic switch.

Mount the ACTS vertically to a rigid supporting structure. Level all mounting points by using flat washers behind the holes to avoid distortion of the switch.

The controller is mounted on the cabinet door. An add-on DIN rail is provided for some optional accessories and is mounted below controller on the door.

Auxiliary Cable Boxes

For 1000 & 1200 amp. sizes, an auxiliary cable box is required for all (normal, emergency, & load)bottom or top entry. Order ASCO part no. 609027 if required.

CAUTION

On 1000 & 1200 amp. be sure to install auxiliary cable box if both service and load cables are entering through the top or bottom of enclosure.

Line Connections

A Wiring Diagram is furnished with the ASCO Series 7000 ACTS (separate from this manual). Refer to this drawing. All wiring must be made in accordance with the National Electrical Code and local codes.

CAUTION

Do not breathe cleaning solvent vapors.
Tighten bolted joints to the torque specified in Table A.

**CAUTION**

The reliability of the connection depends on how clean and how tight the joint is.

### Table A. Tightening torque values for bolted joints (Grade 5 hardware)

<table>
<thead>
<tr>
<th>Bolt Diameter in inches</th>
<th>Tightening Torque in foot pounds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/4</td>
<td>7</td>
</tr>
<tr>
<td>5/16</td>
<td>12</td>
</tr>
<tr>
<td>3/8</td>
<td>20</td>
</tr>
<tr>
<td>1/2</td>
<td>50</td>
</tr>
<tr>
<td>5/8</td>
<td>95</td>
</tr>
<tr>
<td>3/4</td>
<td>155</td>
</tr>
</tbody>
</table>

**Note:** To temporarily disable engine control from the automatic transfer switch you can unplug J3 from the small P3 receptacle at the bottom of the assembly. Be sure to reconnect plug J3 to the P3 receptacle for automatic transfer switch operation.

### Engine Starting Contacts

The engine control contact connections (if used) are located on the transfer switch. Connect signal wires to appropriate terminals as specified in Table B and shown in Figure 1–1.

### Table B. Engine start connections

<table>
<thead>
<tr>
<th>When normal source fails</th>
<th>Terminals on transfer switch</th>
</tr>
</thead>
<tbody>
<tr>
<td>contact closes</td>
<td>TB1 and TB2</td>
</tr>
<tr>
<td>contact opens</td>
<td>TB1 and TB3</td>
</tr>
</tbody>
</table>

Controller Ground

A grounding wire must be connected to the controller’s lower left mounting stud. Because the controller is mounted on the enclosure door, a conductive strap must be used between the enclosure and the door. This connection provides proper grounding which does not rely upon the door hinges.

Harnesses

The transfer switch is connected to the left side of the control panel by a plug-in harness (two plugs).

Auxiliary Circuits

Connect auxiliary circuit wires to appropriate terminals on the transfer switch. Note the control features that are furnished on this switch. Make the necessary auxiliary connections by referring to the Wiring Diagram.

Functional Test

The Functional Test consists of three checks:

- 1 — Manual Operation Test, page 1–3
- 2 — Voltage Checks, page 1–4
- 3 — Electrical Operation, page 1–5

**CAUTION**

Do these checks in the order presented to avoid damaging the ATS.

Read all instructions on the Wiring Diagram and labels affixed to the ACTS. Note the control features that are provided and review their operation before proceeding.

Continue to 1 – Manual Operation Test on next page.
1 – Manual Operation

A detachable manual operator handle is provided on the Transfer Switches for maintenance purposes only. Manual operation of both CN and CE transfer switches must be checked before they are operated electrically.

**WARNING**

Do not manually operate the transfer switch until both power sources are disconnected: open both circuit breakers.

1. Select the appropriate switch amperage size above and follow the directions for installing the handle:

   **150 through 400 amp. E–design**  
   See Figure 1-2.  
   Insert the manual handle into the hole in the shaft, left side of the operator.

   **600 and 800 amp. F–design**  
   See Figure 1-3.  
   Attach the manual handle onto the pivot shaft extension, left side of the operator.

   **1000 through 4000 amp. G–design**  
   See Figure 1-5.  
   Install the hub (with pin) onto the shaft and insert the manual firmly into the side hole in the hub. Push in or pull out hub to engage opposite source contacts.

2. Move the handle as shown to manually operate the Transfer Switch. The switch should operate smoothly without binding. If it does not, check for shipping damage or construction debris. Repeat the manual operation check on the other Transfer Switch.

3. Return the CN Transfer Switch to the C (closed) position. Return the CE Transfer Switch to the O (open) position. Remove manual operator handle and store it on the Transfer Switch in the place provided.

**WARNING**

Verify that the maintenance handle has been removed and stored properly before proceeding!

Now continue to 2 – Voltage Checks on next page.
# INSTALLATION

## ASCO 7000 Series
Power Transfer Switch

- **Transfer Switch Connected To Normal**
  - GREEN
- **Transfer Switch Connected To Emergency**
  - RED
- **Transfer Control**
  - RED
- **Extended Parallel Time**
  - RED
- **Failure To Synchronize**
  - RED
- **TS Locked Out**
  - RED
- **Normal Source Accepted**
  - GREEN
- **Emergency Source Accepted**
  - RED
- **Alarm Reset**
  - (Push To Reset)
- **Closed Transition Bypass**
  - (Push To Reset)

---

### Figure 1-6. Standard controls and indicators.

#### 2 – Voltage Checks

First check nameplate on transfer switch; rated voltage must be the same as normal and emergency line voltages.

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Close the normal source circuit breaker. The <strong>Transfer Switch Connected To Normal</strong> and the <strong>Normal Source Accepted</strong> lights should come on.</td>
</tr>
<tr>
<td>2</td>
<td>Use an accurate voltmeter to check phase to phase and phase to neutral voltages present at the transfer switch normal source terminals.</td>
</tr>
<tr>
<td>3</td>
<td>Close the emergency source circuit breaker. (Start generator, if necessary.) The <strong>Transfer Switch Connected To Normal &amp; Emergency Source Accepted</strong> lights should come on.</td>
</tr>
<tr>
<td>4</td>
<td>Use an accurate voltmeter to check phase to phase and phase to neutral voltages present at the transfer switch emergency source terminals.*</td>
</tr>
<tr>
<td>5</td>
<td>Use a phase rotation meter to check phase rotation of emergency source; it must be the same as the normal source.</td>
</tr>
<tr>
<td>6</td>
<td>Shut down the engine–generator, if applicable. The <strong>Emergency Source Accepted</strong> light should go off. Then put the starting control selector switch (on the generator set) in the automatic position. Close enclosure door.</td>
</tr>
</tbody>
</table>

---

**Note:** Refer to Section 3 of *Group 5 Controller User's Guide* 38133–126 for how to display the Status of the ATS and the Voltage and Frequency of each source.

Now continue to 3 – Electrical Operation on next page. First check nameplate on transfer switch; rated voltage must be the same as normal and emergency line voltages.
3 – Electrical Operation

This procedure will check the electrical operation of the Automatic Closed–Transition Transfer Switch. See Figure 1–7.

**WARNING**

Be sure to close the enclosure door before proceeding to prevent personal injury in case of electrical system fault.

**Transfer Test**

Both normal and emergency sources must be available and the emergency source generator (if used) must be capable of being started in this procedure.

Perform steps 1 through 5 at the right. Observe the status lights.

- Black square means light is on.
- White square means light is off.

** If you do not want closed–transition transfer, press the **Closed Transition Bypass** pushbutton while the controller display shows Waiting for In–Sync. This action causes open–transition (momentary load interruption) transfer to the opposite source, if conditions permit. Also refer to the **Group 5 Controller User’s Guide** 381333–126.

This completes the Functional Test of the ACTS.

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>The <strong>Transfer Switch Connected To Normal</strong> and <strong>Normal Source Accepted</strong> lights should be on.</td>
</tr>
<tr>
<td>2</td>
<td>Turn and hold <strong>Transfer Control</strong> switch clockwise to <strong>Transfer Test</strong> until the engine starts and runs (within 15 sec.). <strong>Emergency Source Accepted</strong> light should come on.</td>
</tr>
<tr>
<td>3</td>
<td>Transfer switch CE closes and then Transfer switch CN opens (closed–transition overlap). The <strong>Transfer Switch Connected To Emergency</strong> light should come on and the <strong>Transfer Switch Connected to Normal</strong> light goes off (you might see and hear the brief overlap transfer). **</td>
</tr>
<tr>
<td>4</td>
<td>Transfer switch will operate back to Normal position after Feature 3A time delay. For immediate retransfer turn <strong>Transfer Control</strong> counterclockwise to <strong>Retransfer Delay Bypass</strong>. The <strong>Transfer Switch Connected To Normal</strong> light should come on; <strong>Transfer Switch Connected to Emergency</strong> light should go off.</td>
</tr>
<tr>
<td>5</td>
<td>The engine–generator will stop after the Feature 2E time delay (unloaded running engine cooldown). The <strong>Emergency Source Accepted</strong> light should go off.</td>
</tr>
</tbody>
</table>
TRANSPORT TEST
Operate the 7000 Series ACTS at least once a month by following the five–step Electrical Operation Transfer Test procedure on page 1–5.

PREVENTIVE MAINTENANCE
Reasonable care in preventive maintenance will insure high reliability and long life for the 7000 Series ACTS. An annual preventive maintenance program is recommended.

In the United States, ASCO Services, Inc. (ASI) is ASCO Power Technologies’s national service organization. ASI can be contacted at 1-800-800-2726 (ASCO) for information on preventive maintenance agreements.

Checklist for Yearly Inspection

![DANGER]

Hazardous voltage capable of causing shock, burns, or death is used in this switch. Deenergize both Normal – Emergency power sources before performing inspections!

☐ Clean the ACTS enclosure. Brush and vacuum away any excessive dust accumulation. Remove any moisture with a clean cloth.

☐ Check the transfer switch contacts. Remove the transfer switch barriers and check contact condition. Replace the contacts if they become pitted or worn excessively. Reinstall the barriers carefully.

☐ Maintain transfer switch lubrication. If the transfer switch is subjected to severe dust or abnormal operating conditions, renew factory lubrication on all movements and linkages. Relubricate the solenoid operator if the TS coil is replaced. Do not use oil; order lubrication kit 75-100.

☐ Check all cable connections & retighten them.

REPLACEMENT PARTS
Replacement parts are available in kit form. When ordering parts provide the Serial No., Bill of Material No. (BOM), and Catalog No. from the transfer switch nameplate. Contact your local ASCO Power Technologies Sales Office or ASI:

in United States call 1 800 – 800 – ASCO (2726)
MANUAL LOAD TRANSFER

This procedure will manually transfer the load if the controller is disconnected.

**WARNING**
Do not manually operate the transfer switch until both power sources are disconnected (all conductors deenergized).

1. Deenergize both the normal and emergency source conductors (remove fuses or open circuit breakers).

2. Use the maintenance handle to manually operate the transfer switch to the opposite source. First open the closed contacts, then close the other contacts. **Do not leave both closed.** See **Manual Operation** on page 1–3.

3. Then remove the maintenance handle. See page 1–3.

4. If the transfer switch is in the Emergency position manually start the engine generator and then install emergency source fuse or close the circuit breaker.

TROUBLE-SHOOTING

Note any optional accessories that may be furnished on the ACTS and review their operation. Refer to any separate drawings and/or instructions that may be packed with the ACTS.

**WARNING**
Verify that the maintenance handle has been removed before proceeding!

**DANGER**
Hazardous voltage capable of causing shock, burns, or death is used in this switch. Do not touch the power or load terminals of the transfer switch!

Table 2-1. Trouble-Shooting Checks.

<table>
<thead>
<tr>
<th>PROBLEM</th>
<th>CHECK IN NUMERICAL SEQUENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engine–generator set does not start when the <strong>Transfer Control</strong> switch is turned and held in <strong>Transfer Test</strong> position or when normal source fails.</td>
<td><strong>1 OPERATION</strong></td>
</tr>
<tr>
<td>Hold <strong>Transfer Test</strong> switch 15 seconds or the outage must be long enough to allow for Feature 1C time delay plus engine cranking and starting.</td>
<td><strong>Starting control must be in the automatic position. Batteries must be charged and connected. Check wiring to engine starting contacts.</strong></td>
</tr>
<tr>
<td>Transfer switch does not transfer the load to the emergency source after the engine–generator set starts.</td>
<td><strong>Wait for Feature 2B time delay to time out.</strong></td>
</tr>
<tr>
<td>Transfer switch does not transfer the load to normal source when normal returns or when the <strong>Transfer Control</strong> switch is released.</td>
<td><strong>Wait for Feature 3A time delay to time out.</strong></td>
</tr>
<tr>
<td>Gen. does not stop after load retransfer to normal source.</td>
<td><strong>Wait for Feature 2E time delay to time out.</strong></td>
</tr>
<tr>
<td><strong>Failure to Synchronize</strong> light comes on.</td>
<td>Conditions of Normal or Emergency Sources not suitable for closed transition transfer. <strong>Press Alarm Reset pushbutton.</strong></td>
</tr>
<tr>
<td><strong>Extended Parallel Time</strong> light comes on.</td>
<td><strong>CN and CE contacts are closed longer than setting in the Control Panel. Open the disconnected source circuit breaker, then call your nearest ASCO Service Center for assistance.</strong></td>
</tr>
<tr>
<td><strong>TS Locked Out</strong> light comes on.</td>
<td><strong>Transfer lockout operation has occurred; transfer switch is disabled from automatic operation. Open the disconnected source circuit breaker, then call your nearest ASI for assistance.</strong></td>
</tr>
</tbody>
</table>

* These are factory settings. Refer to **Group 5 Controller User’s Guide.**

If the problem is isolated to circuits on the controller or the transfer switch, call your local ASCO Power Technologies sales office or ASI. In the United States, call 1–800–800–2726. Furnish the Serial No., Catalog No., & BOM No. from the transfer switch nameplate.
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  800–800–ASCO

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