

## Table of Contents

- 1.0 Executive Summary
- 2.0 Features & Benefits
- 3.0 Details of Service
- 4.0 Assumptions
- 5.0 Scope of Responsibility
- 6.0 Project Work Details
- 7.0 Terms & Conditions

## 1.0 Executive Summary

Schneider Electric Start-Up service provides customers with authorized service personnel on site to ensure proper installation and operation of your automatic transfer switch (ATS) device(s). Working closely with the electrician on-site, Schneider Electric authorized service personnel will ensure that the wiring to and from the system is installed correctly. Schneider Electric will energize and check functionality of the solution in all modes to ensure compliance with stated technical specifications.

## 2.0 Features & Benefits

Features	Benefits
Provide qualified and approved service personnel	Frees customer resources to concentrate on core business activities.
Train support staff on basic operation of the equipment	Provides the customer with enhanced operation and maintenance knowledge.
Supply all necessary labor and material	Schneider Electric trained and certified professionals ensure your system is started-up to manufacturer's specifications and all work is done in a professional and orderly manner.
Scheduling and delivery coordination	Avoidance of possible delays caused by scheduling and delivery conflicts.
Installation verification testing	Guarantees correct installation and operation of the system.
Customer specific site documentation	Records the baseline operational data of the system.

### 3.0 Details of Service

The specific features and deliverables of this service are listed below. For each item listed below, Schneider Electric will perform the work described and create and maintain a project summary document that contains the key data and information.

<b>Inspection</b>	
Activities	Description
<b>Equipment Verification</b>	Schneider Electric will check the system to ensure there are no signs of damage, the environment is suitable for operation and that there will be sufficient clearance around the system for service.
<b>Safety Inspection</b>	Schneider Electric will measure and record the ambient temperature and environmental conditions.
<b>Visual Inspection</b>	Perform visual inspection of the Automatic Transfer Switch (ATS) equipment to ensure that all connections are properly fixed and tight.

<b>Verification</b>	
Activities	Description
<b>Installation Check</b>	Schneider Electric will ensure that all wiring is correct and document any discrepancies.
<b>Systems Check</b>	System output and transfer characteristics are within defined specifications. All monitoring and control functions are within defined specifications, where applicable.
<b>Front Panel Check</b>	Schneider Electric will record all front panel reading and parameter stacks.

<b>Start Up</b>	
Activities	Description
<b>Perform Start Up</b>	Energize unit and perform a comprehensive diagnostic and self-test.
<b>Functional Tests</b>	Schneider Electric will verify That generator and ATS manual and automatic functions are operating properly.

### 4.0 Assumptions

The successful performance of the tasks defined in the Statement of Work (SOW) is based on the following key assumptions, which are agreed to by Schneider Electric.

- The scheduled-on site work time will be discussed and approved between Schneider Electric and the customer.
- Schneider Electric will provide the customer with authorized service personnel to start up the ATS.
- Schneider Electric will provide the customer with a Start-UP checklist indicating that the system was properly energized and the functionality of the system was to ensure compliance with all Schneider Electric technical specifications.
- A safety barrier will be required any time energized electrical conductors, bus bars or terminals are exposed.

The following items are outside the scope of this standard service offering. Please contact your certified service sales representative for more details.

**Equipment not provided by APC or MGE. Examples include but are not limited to:**

- Third party components
- Information Technology (IT) Equipment

**Installation activities not provided by Schneider Electric as part of this service include but are not limited to:**

- Information Technology (IT) Equipment migration services
- Building Management System integration
- Specialized testing or commissioning services
- Schneider Electric does not cut any holes in the tiles, walls or floors associated with installation.

### 5.0 Scope of Responsibility

The items started here are responsibilities to and from both Schneider Electric and customer.

**5.1 SCHNEIDER ELECTRIC RESPONSIBILITIES**

- Schedule qualified and approved engineers to perform service.
- Manage and coordinate scheduling of the Start-Up Service.
- Ensure installation is performed to manufacturer specifications.
- Perform basic operator training.
- Identify and document open Schneider Electric and/or customer issues.
- Provide a signed copy of the Start-Up service site forms to the customer.

### 5.2 CUSTOMER RESPONSIBILITIES

- Identify dates and times when the Start-Up service can be conducted.
- Provide a named resource for scheduling of the service.
- Notify field service engineers of any security clearance requirements prior to arrival on site.
- Provide a point of contact during time of service.
- Unit must be kept in an environment that adheres to manufacturer specifications.
- Provide a point of contact at the completion of service to sign off on completed work.
- Have the parties responsible for operation of the equipment present for basic operator training.

## 6.0 Project Work Details

The information stated here are the details of the project performed by Schneider Electric for the customer with specifications to schedule, location and successful completion criteria.

### 6.1 SCHEDULE

Start-up Service for ATS products is available for anytime scheduling. Actual set dates will be discussed and approved between Schneider Electric and the customer. Allow for a two week lead time in service scheduling.

### 6.2 LOCATION

The location of this installation will be on-site and performed at the ship to location of the equipment unless informed of a new location by the customer in a 48-hour period before installation is to be done.

### 6.3 COMPLETION CRITERIA

Schneider Electric is expected to have finished its written duties when one of the following occurs:

1. Schneider Electric completes all the tasks described.
2. This service and Statement of Work are terminated for other reasons, within the Schneider Electric Customer Agreement.

### 7.0 Terms and Conditions

Schneider Electric standard Terms and Conditions apply.

The information provided in this Scope of Work cannot be used or duplicated, in full or in part. Other uses for this document are prohibited without written consent by Schneider Electric.

All documentation, photographs, imaging or other information provided by the customer, or gathered at the customer site, will be for internal use only and used solely for the purpose of report generation, analysis and recommendations.

All services' conditions included in this document apply (i) only between Schneider Electric and that organization that bought the Services Solutions; and (ii) only to those products and services ordered by the Customer at the time that the Schneider Electric Services information is current. Schneider Electric may change the Schneider Electric Services Information at any time. The Customer will be notified of any change in the Schneider Electric Services Information in the manner stated in the then current product ordering and/or services solutions related agreement between Schneider Electric and the Customer, but any such change shall not apply to products or service ordered by the Customer prior to the date of such change.

Schneider Electric will have no obligations to provide Services Solutions with respect to equipment and assets that are outside the Service Area. "Schneider Electric Service Area" means a location that is within (i) one hundred (100) miles or one hundred and sixty (160) kilometers radius of a Schneider Electric service location; and (ii) the country in which the Installation site is located, unless otherwise defined in the governing agreement with Schneider Electric, in which case the definition in the governing agreement prevails.

Products or services obtained from any Schneider Electric partner or reseller are governed solely by the agreement between the purchaser and the reseller. That agreement may provide terms that are the same as the Schneider Electric Services Solutions on this document. Please contact the reseller or the local Schneider Electric sales representative for additional information on Schneider Electric Services Solutions on Products obtained from a reseller.

© 2017 Schneider Electric. All rights reserved. All Schneider trademarks are property of Schneider Electric and its subsidiaries and affiliates. Other trademarks are property of their respective owners. Specifications are subject to change without notice. Disclaimer: This information is reliable at the point of creation and may be subject to change.