

Table of Contents

- 1.0 Executive Summary
- 2.0 Features & Deliverables
- 3.0 Location of Service
- 4.0 Requirements
- 5.0 Exclusions
- 6.0 Scope of Responsibility
- 7.0 Project Work Details
- 8.0 Pricing
- 9.0 Terms & Conditions

1.0 Executive Summary

Schneider Electric is pleased to offer this Technical Project Management service for the deployment management of Advanced Custom Service projects. This service is part of a collection of customized services Schneider Electric offers for custom engineered software and hardware solutions. This Technical Project Management provides peace of mind knowing Schneider Electric will professionally manage the entire project deployment with an experienced project management expert from kickoff to turnover.

This service will deliver a personalized project deployment plan that will map out each step of the deployment, weekly updates, task ownership and scope change management.

2.0 Features & Deliverables

Feature	Deliverable
Schedule and Project Plan	Schneider Electric will create one single project schedule that tracks each step, states deliverable dates and owners for each task and maps predecessors and successors for all tasks.
Schedule Contingencies	Schneider Electric will coordinate tasks, ensuring contingencies are tracked and met as the schedule proceeds.
Delays	Schneider Electric will track delays, the reason for the delay, the impact on the schedule and the steps to resolve the delay.
Weekly Update Meetings	Schneider Electric will host weekly project meetings, ensuring all stakeholders are current on all progress. These weekly meetings will also serve as a pre-defined time to review questions and make decisions. The weekly meetings will include formal written meeting minutes delivered after the meeting is complete.
Scope Changes	Schneider Electric will track all scope changes requests, draft scope change orders and deliver those scope change orders to both the customer and the Schneider Electric account manager.
Kickoff and Turnover Calls	Schneider Electric will host a kickoff and turnover call at the start and end of the project.
Close Out Documentation	Schneider Electric will provide formal project close out documentation when the project is complete.

3.0 Location of Service

Details of Service	
Activities	Description
Location	Schneider Electric will perform all project management services remotely.
Onsite Visits	Schneider Electric offers onsite kickoff, turnover and status meeting options that would complement this scope of work. Onsite project management visits are not part of the deliverables in this scope of work.

4.0 Requirements

The successful performance of the activities defined is based on the following requirements:

- Schneider Electric will perform all services during the regular business hours (Monday through Friday from 8:00 AM to 5:00 PM, local time, exclusive of holidays).
- The customer will designate a project lead to coordinate Technical Project Management with Schneider Electric.

5.0 Exclusions

The successful performance of the activities defined is based on the following exclusions:

- Schneider Electric will not perform project management for projects outside of the deployment scope of work related to this project management service.
- Schneider Electric will not perform onsite project management, unless specifically provided for outside of this service.

6.0 Scope of Responsibility

The scope of responsibility will be associated with the individual service activities outlined in the respective statement of work.

7.0 Project Work Details

7.1 SCHEDULE

Schneider Electric will coordinate performance dates with the customer.

7.2 COMPLETION CRITERIA

Schneider Electric is expected to have finished its written duties when any of the following occurs:

- A. Schneider Electric completes all the tasks described in the customer specific statement of work
- B. This service and statement of work are terminated for other reasons, within the Schneider Electric Customer Agreement.

8.0 Pricing

Pricing for the Technical Project Management will be based on a customized price. The price will incorporate the number of hours required to perform the service.

9.0 Terms and Conditions

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